# SOUTH KNOXVILLE ELEMENTARY SCHOOL

# Things You Should Know Before Making a Change for In-Person or Virtual Learning Next Semester



### When:

#### October 26th- November 6th

Changes to a student's current placement must be made between October 26th - November 6th at 3:30. This is a firm deadline. If you want your student to remain in his/her current placement, you do nothing. If you want to make a change, you will follow the instructions in the email you will receive on October 26th. Paper Request to Change forms will be sent home, available on our website, and in the office.

#### **Enrollment**

You can make a change in your enrollment only 1 time. If you make a selection online and then decide within the window that you want to change it, you will need to fill out the Request to Change form and bring it to the school. Dr. Nicely will send an email to families on November 10th confirming their students' form of instruction. If there is an error, proof of the error must be received by Dr. Nicely no later than November 13th.

#### WE WILL BE DOING IN PERSON SELECTION ON THE FOLLOWING

#### **Classes**

We will do everything we can to minimize the disruption to our students' class assignments. However, there is no guarantee your student will have the same teacher in the spring due to enrollment changes. Thank you for understanding.

#### **DAYS AT SKE:**

TUES. OCT 27TH 8-10 AM & 4-6 PM Thurs. Oct 29th 8-10 AM

WED. NOV 4TH 8-10 AM THURS. NOV 5TH 8-10AM

Questions? Concerns? (865)579-2100 tanna.nicely@knoxschools.org

## **Safety Protocols**

Right now, we do not anticipate any changes in our current Reopening Plan from July. Inperson students will continue to wear masks, socially distance, and wash hands frequently. Restrictions for visitors and field trips will remain in place. Any changes will be communicated.